

Limes Medical Centre

Patient Participation Group Annual General Meeting minutes 10th April 2017

Present: Alan Lloyd (chair), David Hoon, Jane Martin, Jessica Marsden, Katie Williams and Dr Southcott

1. **Apologies** Jenny Croote, Sharon Parkes-Rolfe, Donna Cope and John Stocks
2. **Minutes of the last meetings** Agreed
3. **Reports for year 2016 -2017** Dr Southcott explained that funding for the weekend project had not been approved and that it ended on 31/3/17. All members of the PPG and practice were disappointed that funding was not available because the project was unable to fulfil the week day evening hours required.

Dr Southcott also explained that the government, CCG and local practices were working towards a provision of a similar service over the next couple of years.

Alan asked if he could send an attachment of his thoughts at a later date to be included with these minutes.

4. Election of Officers

a) **Chair** – Alan Lloyd volunteered for a further 6 months this was seconded by David Hoon

b) **Secretary** – David Hoon volunteered for secretarial duties for 6 months this was seconded by Jane Martin

5. Nomination of representatives to other bodies

Alan agreed to keep going the Patient representative Group meetings

6. Any Other business

It was agreed that we were going to try and get more people involved in the PPG by the secretary contacting more people who showed interest at registration

Dr Southcott informed the group that currently the well being worker was off sick long term but that we thought we would invite her to a meeting to discuss her role.

It was agreed the secretary would email out meeting minutes via the generic email

Short general PPG meeting added on to the end

AOB

To aid the prompt compilation of survey results we would this start compiling the survey in the May meeting

2 new members were given to the newly appointed secretary

NAPP certificate out of date